

## Pre-Trip Preparations

### Help Us Do the Best Job Possible

- Set thermostats or AC units/fans at temperatures that will be comfortable for your pets.
- Leave payment for assignment for us to collect on the first visit.
- Stock up on enough paper towels, pet food, kitty litter, medication etc... to last your entire trip. Consider leaving extra supplies in case you are delayed. Fees will be charged if we have to 'shop' for supplies.
- Clean the litter boxes and fill with fresh litter before leaving.
- Count heads just before leaving.
- Inform neighbors who may be looking out for your property that a petsitter will be making visits to your home.
- Remember to leave your emergency contact numbers for us.
- Keep all information in your client profile current; i.e., phone numbers, vet info, etc. You can contact us anytime to verify that your information is correct.
- Please let us know of anyone that has your permission to enter your home while you are away.
- Leave out a FLASHLIGHT in case of power outages. Tell us where the power boxes are located. (fuses or switches)
- Be sure to let us know if your departure or return is delayed. Take our phone number with you in case you need to call us.

**We ask clients to pick a special communication spot, like the kitchen counter or the table. On the first visit, we will look for notes from you, the pet owner. Things we want to know include:**

- If the pet has been ill, gotten into the garbage or a different food, so that we know to watch for vomiting or diarrhea.
- If the dog/pet does not get along with certain other pets, or perhaps children, in the neighborhood.
- If the pet's food has been changed, in case we notice changes in their poops.
- If there are food restrictions, such as only being allowed certain treats because of a food allergy or intolerance to the treats we may bring with us.
- If the pet has had a recent injury, so that we aren't surprised to see sudden limping and then assume something just happened.
- If there should be exercise restrictions for any reason.
- If the pet does not like to be touched in a certain area or reacts badly if you touch a certain area.
- If the pet has any unusual hang-ups, such as kids on skateboards, garbage cans or the noise of garbage trucks, thunder, etc.

**Call the office as soon as you return so that we know you are home safely.  
This call can be made 24 hours a day, 7 days a week.**